

ANALISIS KETERLAMBATAN PENGEMBALIAN BERKAS REKAM MEDIS RAWAT JALAN DI RUMAH SAKIT NUR HIDAYAH BANTUL

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INTISARI

Latar Belakang : Rekam medis adalah berkas yang berisi catatan dan dokumen mengenai identitas, diagnosis pengobatan, anamnesis, tindakan, dan pelayanan lain yang diberikan kepada pasien di fasilitas pelayanan Kesehatan. Keterlambatan pengembalian berkas rekam medis dapat berdampak pada pelayanan rekam medis dan menghambat kegiatan lebih lanjut, seperti kegiatan *assembling*, pengkodean, analisis, *indexing* dan risiko *misfile* atau rekam medis yang disimpan secara tidak tepat.

Tujuan : Mengetahui faktor-faktor penyebab keterlambatan berkas Rekam Medis Rawat Jalan di RS Nur Hidayah Bantul.

Metode : Jenis penelitian ini menggunakan survei deskriptif dengan pendekatan kualitatif. Metode deskriptif adalah untuk meneliti status kelas orang dalam *presentense* sekelompok orang, objek, keadaan, sistem berpikir, atau peristiwa. Metode pengumpulan data dengan menggunakan observasi, wawancara, dan studi dokumentasi.

Hasil : Hasil data penelitian yang telah dilakukan dari sejumlah 5670 berkas rekam medis rawat jalan, Kembali ke instalasi rekam medis 5300 berkas yang terlambat sebanyak 370 berkas rawat jalan. Pengembalian berkas rekam medis >1x24 jam paling banyak pada poli umum sebanyak 201 berkas dari 1706 berkas dan keterlambatan paling sedikit pada poli bidan 1 berkas rekam medis rawat jalan.

Kesimpulan : pengembalian berkas rekam medis rawat jalan di rumah sakit nur hidayah bantul di katakan kurang baik dalam 1 bulan terdapat 370 berkas yang terlambat di kembalikan ke instalasi rekam medis, faktor-faktor yang menyebabkan di antaranya dokter tidak mengisi secara langsung, tidak adanya penghargaan atau reward, tidak adanya SOP pengembalian berkas rekam medis rawat jalan.

Kata kunci : ketepatan waktu pengembalian rekam medis, faktor-faktor penyebab

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ANALYSIS OF LATE RETURN OF MEDICAL RECORD FILES AT NUR HIDAYAH HOSPITAL BANTUL

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ABSTRACT

Background: Medical record is a file containing notes and documents regarding identity, treatment diagnosis, history taking, actions, and other services provided to patients in health care facilities. Delays in returning medical record files can have an impact on medical record services and hinder further activities, such as *assembling*, coding, analysis, indexing and the risk of misfiles or improperly stored medical records.

Objective: To determine the factors causing the delay in the Outpatient Medical Record file at Nur Hidayah Hospital, Bantul.

Methods: This type of research uses a descriptive survey with a qualitative approach. The descriptive method is to examine the class status of people in the presentense of a group of people, objects, circumstances, thinking systems, or events. Methods of data collection using observation, interviews, and documentation studies.

Results: The results of research data that have been carried out from a number of 5670 outpatient medical record files, Back to the medical record installation 5300 files that were late were 370 outpatient files. The return of medical record files >1x24 hours was at most at the general poly as many as 201 files from 1706 files and the least delay was at the midwife poly 1 outpatient medical record file.

Conclusion: the return of outpatient medical record files at the Nur Hidayah Bantul Hospital was said to be not good in 1 month there were 370 files that were too late to be returned to the medical record installation, the factors that caused the doctor did not fill in directly, the absence of awards or reward, there is no SOP for returning outpatient medical records.

Keywords: timeliness of returning medical records, causative factor

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