

ANALISIS KEBUTUHAN TENAGA REKAM MEDIS BERDASARKAN BEBAN KERJA DI UNIT REKAM MEDIS PUSKESMAS GAMPING II SLEMAN

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INTISARI

Latar Belakang : Puskesmas Gamping II merupakan Puskesmas rawat jalan dengan jumlah petugas rekam medis hanya 3 orang. Karena keterbatasan SDM di unit rekam medis dan banyaknya kunjungan pasien per hari, petugas harus merangkap beberapa pekerjaan. Petugas merasa tidak fokus dalam melaksanakan pekerjaannya dan juga dibantu oleh pegawai dari bagian lain.

Tujuan : Mengetahui kebutuhan SDM rekam medis di Puskesmas Gamping II Sleman dengan metode Analisis Beban Kerja Kesehatan (ABK Kes).

Metode : Metode penelitian yang digunakan adalah deskriptif dengan pendekatan kuantitatif. Pengumpulan data dengan observasi dan wawancara kepada 3 petugas rekam medis.

Hasil : Pelayanan pendaftaran dan rekam medis termasuk dalam kelompok PJ UKP (Upaya Kesehatan Perorangan). Waktu Kerja Tersedia (WKT) dalam 1 tahun yaitu 1.256 jam/th atau 75.360 menit/th. Standar Beban Kerja (SBK) 319.024. Faktor Tugas Penunjang yaitu 12,3%, sehingga diperoleh Standar Tugas Penunjang sebesar 1,1. Hasil perhitungan kebutuhan SDM rekam medis di Puskesmas Gamping II didapatkan sebanyak 7 orang, namun saat ini hanya ada 3 orang. Sehingga, perlu penambahan 4 orang.

Kesimpulan : Hasil perhitungan menggunakan metode Analisis Beban Kerja Kesehatan (ABK Kes) didapatkan jumlah tenaga rekam medis yang dibutuhkan di Puskesmas Gamping II adalah 7 orang, namun saat ini hanya ada 3 orang. Sehingga masih terdapat kekurangan tenaga rekam medis.

Kata Kunci : Kebutuhan SDM, Rekam Medis, ABK Kes

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ANALYSIS OF THE NEEDS OF MEDICAL RECORD PERSONNEL BASED ON WORKLOAD IN THE MEDICAL RECORD UNIT OF THE GAMPING II SLEMAN PRIMARY HEALTH CENTER

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ABSTRACT

Background: Gamping II Primary Health Center is an outpatient health center with only 3 medical record officers. Due to the limited human resources in the medical records unit and a large number of patient visits every day, officers have to concurrently do some work. Officers felt unfocused in carrying out their work and were also assisted by employees from other parts

Objective: Knowing the needs of SDM medical records at the Gamping II Sleman Primary Health Center with the Health Workload Analysis method (ABK Kes).

Method: The research method used is descriptive with a quantitative approach. Data collection by observation and interviews with 3 medical record officers.

Result: Registration services and medical records are included in the PJ UKP (Individual Health Efforts) group. Available Working Time (WKT) in 1 year is 1,256 hour /year or 75,360 minutes/year. Workload Standard (SBK) 319,024. The Supporting Task Factor is 12.3% so the Supporting Task Standard of 1.1 is obtained. The results of the calculation of the need for SDM medical records at the Gamping II Health Center were obtained by 7 people, but currently, there are only 3 people. So, it is necessary to add 4 people.

Conclusion: The calculation results using the Health Workload Analysis method (ABK Kes) found that the number of medical record personnel needed at the Gamping II Primary Health Center was 7 people, but currently, there are only 3 people. So there is still a shortage of medical record personnel.

Keywords: Health Human Resources Need, Medical Record, ABK Kes

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