

TINJAUAN HAK AKSES DAN KEAMANAN BERKAS REKAM MEDIS DI UNIT REKAM MEDIS BERDASARKAN SNARS EDISI I DI RUMAH SAKIT CONDONG CATUR TAHUN 2020

Nur Ngaeni Faizah

INTISARI

Latar Belakang: Hak akses merupakan salah satu kunci mutu kerja di dalam Unit Rekam Medis. Setelah dilakukan suatu pelayanan kesehatan berkas rekam medis pasien dikembalikan ke ruangan pengembalian berkas rekam medis dan diberikan serta akan diolah oleh pihak yang berwenang. Dalam menjamin mutu Unit Rekam Medis memerlukan suatu keamanan di Unit Rekam Medis. Keamanan ruang *filing* harus diperhatikan karena tidak boleh sembarang orang boleh masuk dalam bagian tersebut. Di Rumah Sakit Condong Catur hak akses dan keamanan berkas rekam medis pasien masih sangat terbuka. Sehingga perlu tinjauan hak akses dan keamanan berkas rekam medis di unit rekam medis berdasarkan snars edisi 1.

Tujuan Penelitian: Mengetahui gambaran hak akses dan keamanan berkas rekam medis di Unit Rekam Medis sebagai bentuk implementasi SNARS Edisi I di Rumah Sakit Condong Catur.

Metode Penelitian: Penelitian ini merupakan penelitian yang menggunakan jenis penelitian kualitatif.

Hasil Penelitian: Di Rumah Sakit Condong Catur sudah terdapat SOP didalam SK Direktur tentang pelaksanaan hak akses dan keamanan berkas rekam medis tetapi hanya mengacu pada hak akses peminjaman berkas rekam medis, keamanan ruang *filing* sudah terdapat *warning* tetapi belum semua diterapkan dan yang boleh mengakses ruang *filing* hanya staff rekam medis dan petugas distributor. Jika ada peminjaman berkas rekam medis dari unit lain harus wajib mengisi buku register peminjaman berkas rekam medis.

Kata Kunci: *Hak akses, Keamanan berkas rekam medis*

OVERVIEW OF ACCESS AND SECURITY RIGHTS OF MEDICAL RECORDING IN MEDICAL RECORD UNITS BASED ON EDITION I SNARS IN CONDONG CATUR HOSPITAL IN 2020

Nur Ngaeni Faizah

ABSTRACT

Background: Right of access is one of the keys to quality of work within the Medical Record Unit. After a medical service is performed, the patient's medical record file is returned to the medical record file return room and is given and processed by the appropriate authorities. In ensuring the quality of the Medical Record Unit requires a security in the Medical Record Unit. The security of the filing room must be considered because no one can enter that section. In the Condong Chess Hospital, access rights and security of patient medical record files are still very open. So it is necessary to review the access rights and security of medical record files in the medical record unit based on snars edition 1.

Objectives: Knowing the picture of access rights and security of medical record files in the Medical Record Unit as a form of implementation of SNARS I Edition in Condong Catur Hospital.

Methods: this study is a study that uses qualitative research.

Results: SOP in Condong Chess Hospital has SOP in the Director's Decree regarding the implementation of the right of access and security of medical record files, but only refers to the right of access to borrowing medical record files, the security of filing room has a warning but not all have been applied and can access the filing room only medical records staff and distributor officers. If there is a borrowing medical record file from another unit, it must be obliged to fill out a medical record file borrowing register book.

Keywords: Access rights, Security of medical record file