

**STUDI LITERATURE REVIEW**  
**PERANCANGAN ULANG TATA LETAK RUANG KERJA**  
**PENGELOLAAN REKAM MEDIS DI FASILITAS PELAYANAN**  
**KESEHATAN**

Graciella Ayudya Wardani<sup>1</sup>, Zakharias Kurnia Purbobinuko<sup>2</sup>

**INTISARI**

**Latar Belakang:** Rumah sakit adalah pelayanan kesehatan yang menyelenggarakan pelayanan kesehatan perorangan serta paripurna. Dalam menyelenggarakan rekam medis yang bermutu dan efektif diperlukan adanya sarana penunjang yang memadai, diantaranya kondisi tata letak unit rekam medis dan ruang penyimpanan berkas.

**Tujuan Penelitian:** Mengidentifikasi ruang, sarana dan prasarana, membandingkan hasil dan membandingkan tipe kelas rekam medis dari 5 jurnal.

**Metodelogi Penelitian:** Penelitian ini menggunakan metode penelitian *literature review*. Data penelitian didapatkan melalui *database google scholar* yang digunakan mencari jurnal yang relevan, pencarian data melalui website portal-jurnal yang dapat diakses. Kata kunci yang digunakan penelitian ini adalah “Perancangan ulang” OR “Redesain” AND “Rekam medis” AND “Rumah Sakit”.

**Hasil Penelitian:** Keadaan ruang kerja rekam medis belum sepenuhnya memenuhi standar yang ada. Penataan ruang kerja belum efisien sesuai alur rekam medis. Serta minimnya sarana dan prasarana, seperti kebutuhan lingkungan fisik yang masih pengap, pencahayaan yang belum sesuai indeks yang ditentukan, kurangnya pendingin udara, serta keamanan ruang penyimpanan dan pengolahan rekam medis kurang dikarenakan beberapa rumah sakit masih menyelenggarakan pengolahan dan penyimpanan dalam satu tempat, yang tidak disekat, sehingga lalu lalang petugas cenderung bebas sehingga kemungkinan kehilangan arsip pun bisa terjadi.

**Kesimpulan:** Dari kelima jurnal yang direview masih ditemukan keadaan ruang kerja rekam medis dan sarana prasarana yang tidak sesuai standar.

**Kata Kunci: Perancangan ulang, Rekam Medis dan Rumah Sakit.**

<sup>1</sup>Mahasiswa Program Studi Diploma 3 Rekam Medis dan Informasi Kesehatan Universitas Jenderal Achmad Yani Yogyakarta

<sup>2</sup>Dosen Pembimbing Program Studi Diploma 3 Rekam Medis dan Informasi Kesehatan Universitas Jenderal Achmad Yani Yogyakarta

**LITERATURE REVIEW STUDY**  
**RE-DESIGN OF LAYOUT MEDICAL RECORD PROCESSING WORK**  
**SPACE IN HEALTH SERVICE FACILITIES**

Graciella Ayudya Wardani<sup>1</sup>, Zakharias Kurnia Purbobinuko<sup>2</sup>

**ABSTRACT**

**Background:** The hospital a health service institution that organizes individual and plenary. In organizing a quality and effective medical record, adequate supporting facilities are needed, including the condition of the layout and file storage space.

**Objective:** Identify the space, facilities and infrastructure, compare results and compare class type on designing the layout of medical records from 5 journals.

**Method:** This study uses a literature review research method. The data in this study were obtained through a google scholar database which was used to search for relevant journals, data search through the portal websites that can be accessed. The keywords used in this research are "Redesign" OR "Redesign" AND "Medical Record" AND "Hospital".

**Result:** The state of the medical record workspace has not fully met existing standards. The arrangement of tables, chairs and work equipment is not efficient according to medical records. As well as the lack of existing facilities and infrastructure, such as the need for a stuffy physical environment, lack of lighting that is not in accordance with the indices specified in the guidelines for medical record rooms, lack of air conditioning in medical record rooms, and lack of safety in medical record storage and processing rooms. in some public hospitals, they organize medical record processing and storage in one place, which is not blocked, so that traffic officers tend to be free so that the possibility of losing files can occur.

**Conclusion:** From the five journals reviewed, it was found that the medical record workspace and infrastructure were not in accordance with the standard.

**Keywords:** redesign, medical record, hospital

<sup>1</sup>Students Diploma 3 Medical Record and Health Information Study Program Jenderal Achmad Yani University Yogyakarta

<sup>2</sup>Supervisors of Diploma 3 Medical Record and Health Information Study Program Jenderal Achmad Yani University Yogyakarta.

PERPUSTAKAAN  
UNIVERSITAS JENDERAL ACHMAD YANI  
YOGYAKARTA