

**ANALISIS KEBUTUHAN TENAGA KERJA  
MENURUT ABK-KES PADA UNIT KERJA REKAM MEDIS  
DI RUMAH SAKIT QUEEN LATIFA  
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**INTISARI**

**Latar Belakang:** Diketahui bahwa Rumah Sakit Queen Latifa bertipe D dengan jumlah keseluruhan petugas rekam medis di Rumah Sakit Queen Latifa adalah 9 orang, jumlah petugas rekam medis yang terdiri dari petugas dengan latar belakang pendidikan S1 Sarjana Kesehatan Masyarakat 2 orang, S1 Administrasi Rumah Sakit 1 orang, D3 Rekam Medis 4 orang, SLTA 2 orang. Rumah Sakit Queen Latifa belum menggunakan metode ABK Kes untuk perhitungan jumlah tenaga rekam medis sedangkan pada Permenkes RI No. 33 tahun 2015 tentang Pedoman Penyusunan Perencanaan Kebutuhan Sumber Daya Manusia Kesehatan menggunakan metode ABK Kes.

**Tujuan Penelitian :** Merencanakan kebutuhan tenaga kerja dengan metode Analisis Beban Kerja (ABK) pada pengelolaan rekam medis di Rumah Sakit Queen Latifa.

**Metode Penelitian :** jenis penelitian ini adalah deskriptif dengan pendekatan kualitatif. Rancangan yang digunakan adalah studi kasus. Metode pengumpulan data dengan wawancara dan observasi.

**Hasil Penelitian :** Perhitungan kebutuhan SDM di Bagian rekam medis menggunakan metode Analisis Beban Kerja Kesehatan (ABK-Kes) petugas sebanyak 12 orang dan di RS Queen Latifa terdapat 9 orang sehingga masih membutuhkan tambahan 3 orang lagi.

**Kesimpulan :** Perhitungan kebutuhan SDM berdasarkan beban kerja dengan menggunakan metode Analisis Beban Kerja Kesehatan (ABK-Kes) diharapkan dapat menjadi masukan agar pelayanan pasien efisien dan efektif di RS Queen Latifa.

**Kata Kunci :** Kebutuhan Tenaga Kerja, SDM, ABK-Kes

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**ANALYSIS OF LABOR REQUIREMENTS ACCORDING  
TO HEALTH WORKLOAD ANALYSIS IN THE MEDICAL RECORD  
WORK UNIT AT QUEEN LATIFA HOSPITAL  
IN 2018**

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**ABSTRACT**

**Background** : It is known than Queen Latifa hospital is of type D with the total number of medical record officers in hospitals is 9 people, the number of medical records officers consisting of officers with poor grassroots education S1 public health education 2 people, S1 hospital administration 1 people, D3 medical record 4 people, senior high school 2 people. Queen Latifa hospital has not used health workload analysis to calculate the number of medical record staff while in the Minister of Health Regulation number 33 of 2015 concerning guidelines for the preparation of human resources health planning needs using the health workload analysis method.

**Research Purposes** : Planning labor requirements with workload analysis methods (ABK) on managing medical records at Queen Latifa hospital.

**Research Methods** : This type of research is descriptive with a qualitative approach. The design used is a case study. Data collection methods with interviewa and observations.

**Research Result** : Calculation of health human resource requirements in the medical record section using the method of health staff workload analysis as many as 12 people and in Queen Latifa hospital there 9 people so they still need 3 more people.

**Conclusion** : Calculation of humn resource requirements based on workload using the health workload analysis method is expected to be an input so that patient services are efficient nd effective at Queen Latifa hospital.

**Keywords** : Labor requirements, human resources, health workload analysis.

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