

EVALUASI PROSES ALIH MEDIA REKAM MEDIS MANUAL KE ELEKTRONIK DI RS PKU MUHAMMADIYAH YOGYAKARTA MENGGUNAKAN METODE 5M

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INTISARI

Latar Belakang: Alih media rekam medis merupakan bagian dari digitalisasi sistem informasi kesehatan yang bertujuan untuk meningkatkan efisiensi, akurasi, serta keamanan data. RS PKU Muhammadiyah Yogyakarta telah mengimplementasikan rekam medis elektronik sejak 2018 dan melakukan proses alih media sejak 2012, namun belum sepenuhnya terintegrasi ke sistem digital.

Tujuan Penelitian: Mengetahui proses alih media rekam medis manual ke elektronik di RS PKU Muhammadiyah Yogyakarta serta mengevaluasi kendala menggunakan pendekatan metode 5M (*Man, Money, Material, Machine, Method*).

Metode Penelitian: Penelitian ini merupakan penelitian kualitatif deskriptif dengan teknik pengumpulan data melalui wawancara mendalam dan observasi kepada Kepala *Unit* Rekam Medis dan petugas *filig*.

Hasil: Proses alih media dilakukan terhadap berkas inaktif lima tahun ke bawah. Petugas belum memperoleh pelatihan formal; anggaran dialokasikan dari kegiatan rutin; dokumen bervariasi dari segi fisik; alat memadai namun pemeliharaan belum optimal; belum tersedia SOP khusus dan hasil scanning belum terintegrasi ke dalam sistem EMR.

Kesimpulan: Proses alih media sudah berjalan namun belum optimal. Diperlukan penyusunan SOP khusus, pelatihan teknis bagi petugas, serta integrasi hasil scanning ke dalam sistem rekam medis elektronik agar proses lebih terstandar, efisien, dan aman.

Kata Kunci: *alih media, rekam medis elektronik, unsur manajemen 5M*

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EVALUATION OF THE PROCESS OF TRANSFERRING MANUAL MEDICAL RECORDS TO ELECTRONIC MEDICAL RECORD AT PKU MUHAMMADIYAH HOSPITAL IN YOGYAKARTA USING 5M METHOD

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ABSTRACT

Background: Medical record media transfer is part of the digitization of health information systems that aims to improve efficiency, accuracy, and data security. PKU Muhammadiyah Yogyakarta Hospital has implemented electronic medical records since 2018 and carried out the media transfer process since 2012, but it has not been fully integrated into the digital system.

Objective: To determine the process of manual to electronic medical record media transfer at PKU Muhammadiyah Yogyakarta Hospital and evaluate the obstacles using the 5M method approach (Man, Money, Material, Machine, Method).

Methods: This study is a descriptive qualitative research with data collection techniques through in-depth interviews and observations to the Head of the Medical Records Unit and filing officers.

Results: The media transfer process is carried out on inactive files five years and under. Officers have not received formal training; the budget is allocated from routine activities; documents vary in physical terms; tools are adequate but maintenance is not optimal; there is no specific SOP and scanning results have not been integrated into the EMR system.

Conclusion: The media transfer process has been running but not yet optimal. Special SOPs, technical training for staff, and integration of scanning results into the electronic medical record system are needed to make the process more standardized, efficient, and safe.

Keywords: *media transfer, electronic medical record, 5M management elements*

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